



Empowering business to do more

NODE4 COMPANY HEALTH AND SAFETY POLICY

NODE4 EMPLOYEES

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IN ACCORDANCE WITH THE HEALTH AND SAFETY AT WORK ACT 1974

Obligations

Node4 Management is firmly committed to a policy enabling all work activities to be carried out safely, and with all possible measures taken to reduce, remove or mitigate risks to the health, safety and welfare of staff, contractors, authorised visitors, and anyone else who may be contracted within our business.

Responsibilities

Management:

Will provide and maintain as far as possible:

- a safe working environment;
- safe systems of work;
- plant and substances in a safe condition;
- facilities for the welfare of workers;
- information, instruction, training and supervision that is reasonably necessary to ensure that each worker is safe from injury and risks to health;
- a commitment to consult and co-operate with workers in all matters relating to health and safety in the workplace;
- a commitment to continually improve our performance through effective safety management.

Colleagues and Contractors:

Each person has an obligation to:

- comply with safe work practices, with the intent of avoiding injury to themselves and others and damage to plant and equipment;
- take reasonable care of the health and safety of themselves and others;
- wear personal protective equipment and clothing where necessary;
- comply with any direction given by management for health and safety;
- not misuse or interfere with anything provided for health and safety;
- report all accidents and incidents on the job immediately, no matter how trivial;
- report all known or observed hazards to their supervisor or manager.
- Make themselves familiar with the H&S processes on the information boards.

APPLICATION OF THIS POLICY

Node4 seek the co-operation of all colleagues, customers, and other persons within any of our buildings. We encourage suggestions for realising our health and safety objectives to create a safe working environment with a zero-accident rate, near miss cards are available on our information boards.

This policy applies to all business operations and functions, including those situations where colleagues and contractors are required to work off-site.

Additional policies and procedures exist to support the Health and Safety Policy.

The Head of Compliance has direct responsibility for maintaining the policy and providing advice and guidance on its implementation.

All department managers are directly responsible for implementing the policy within their business areas, and for adherence by their staff.

It is the responsibility of each member of staff to adhere to the policy.

Policy authorised by:



Andrew Gilbert

CEO

03/03/2023